

THE UNIVERSITY OF TEXAS-PAN AMERICAN
SATISFACTORY ACADEMIC PROGRESS DEFICIENCY WORKSHEET
Hours Enrolled as of 12th class day

UNDERGRADUATES

Freshmen and Sophomores
Earned hours less than or equal to 59 hours: FR/SO

Student Enrollment Status	Less Than Half-Time	Half-Time	Three Quarter-Time	Full-Time
Hours Being Attempted	1-5	6-8	9-11	12 or more
Hours that MUST be Passed	All hours attempted	5	8	10

Juniors/Seniors
Earned hours greater than or equal to 60 hours: JR/SR

Student Enrollment Status	Less Than Half-Time	Half-Time	Three Quarter-Time	Full-Time
Hours Being Attempted	1-5	6-8	9-11	12 or more
Hours that MUST be Passed	All hours attempted	6	9	12

GRADUATES:

Student Enrollment Status	Less Than Half-Time	Half-Time	Full-Time
Hours Being Attempted	1-5	6-8	9 or more
Hours That MUST be Passed	All hours attempted	All hours attempted	All hours attempted

Worksheet (Award Year) Examples: Student Classification (Freshmen/Sophomore)

Student A	Fall	Spring	Summer I	Summer II	Total Hours
A) Hours student is enrolled	12	12	0	0	Deficient
B) Hours student must pass	10	10	0	0	
C) Hours student will drop/fail	-3	0	0	0	
D) Hours student passed (A-C)	9	12	0	0	
E) Hours student is deficient: (B-D)	-1	0	0	0	0

Student A cleared deficiencies during the spring semester since he/she passed 12 of the 10 hours required.

Student B	Fall	Spring	Summer I	Summer II	Total Hours
A) Hours student is enrolled	12	12	0	0	Deficient
B) Hours student must pass	10	10	0	0	
C) Hours student will drop/fail	-6	0	0	0	
D) Hours student passed (A-C)	6	12	0	0	
E) Hours student is deficient: (B-D)	-4	-2	-2	-2	-2

Since student B became deficient 4 hours during the fall and passed 12 of the 10 hours required during spring, student B cleared only 2 of the 4 hours and remains 2 hours deficient making the student ineligible to receive aid for the next school year. In order for the student to clear these 2 hours, the student must enroll and pass at least 2 hours in summer to clear the deficiencies.

Maximum Time Frame (years)

	Full-Time	Half-Time
Undergraduate	6	12
Special	2	4
Graduate	3	6
Doctoral	5	10

Students attending UT-Pan American in summer sessions will clear deficiencies faster than by attending another eligible institution. The Office of Admissions and Records must first evaluate hours earned and transferred to UT-Pan American from another institution before our office can evaluate for deficiency hours.

Summer school enrollment at UT-Pan American may be used as a means to make up credit hours deficiencies. **REMEDIAL COURSES** not completed at UTPA do not clear a deficiency. A **REPEATED COURSE** for which a grade has been received at another school will not clear a deficiency. Fall/Spring hours taken at another institution **will not** be used in the satisfactory academic progress calculation. When UT-Pan American has a consortium agreement with a participating institution, the student must meet the satisfactory academic progress policy of the institution which is awarding the aid (home institution). The concurrent hours from the participating institution will be used in the satisfactory academic progress calculation.